

Branch Council Meeting Meeting Minutes

February 2, 2023
Team Meeting
5:30 PM – 6:15 PM

Attendance (Council)

Phil Lamey, P.Eng. – Past Chair and Vice Chair
Melissa Steeves, P.Eng. – Chair
Melissa Dawe, P.Eng. – Treasurer
Tracey Germon, P.Geo. - Secretary
Bill Lamey, P.Eng. - Councilor
Kevin Beattie, P.Eng., P.Geo. – Councilor
Diana Loomer, P.Geo. - Councilor
Capt. Pavlo Besedin, P.Eng. – Councilor
France Castonguay, ing. - Councilor

Attendance (Members)

Josh Leon, P.Eng.
Juan Antonio Carretero, P.Eng.
Tiger Jeans, P.Eng.
Xiomara Sanchez, P.Eng.
Laura Romero-Zeron, P.Eng.
Ian Church, P.Eng.
Shabnam Jabari, P.Eng.
Clod Aranas, P.Eng.
Olga Palazhchenko, P.Eng.
Adam Wilson, P.Eng.
Vince d'Entrement
Thomas Hogan
Racheal Seymour, P.Eng.
Mitchael Dionne, P.Eng.
Emma Snow
Jeff Lenehan, P.Eng.
Stéphane Niles, P.Eng.
Jon Keizer, P.Eng.
Lucas Storey, P.Eng.
Alaina Seymour, P.Eng.
TJ Leighton, P.Eng.
Denis Marquis, P.Eng.
Janelle Lamrock, P.Eng.
Peter Wedge, P.Eng.
Christine Plourde, P.Eng.
JH Soh, P.Eng.
Kyeongdong Jin, P.Eng.
Brian Scott, P.Eng.
Blaine Irving, P.Eng.
Jane McGinn, P.Eng.
Jeff Earle, P.Eng.

I. Opening

Melissa Steeves welcomed the attendees to the Annual General Meeting (AGM) and the Meeting was called to order. Melissa discussed the agenda and explained the voting procedure. Melissa introduced the council executive. She noted that copies of the AGM meeting minutes are provided at the back of the room to be voted on at the end of the meeting.

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II. Chair's Update - 2022 Events

Melissa Steeves noted the 2022 activities: curling (41 attendees), hockey tournament (2 days and ~200 attendees across the region; Fredericton Branch hosted at the last minute); Bike and Beer Social, Family Day/Tubing (~50 floaters), Golf Tournament (~20 attendees); Freddy Fright Fest ~4600 guests; over 50 engineers/geoscientists; raised funds for multiple charities/organizations); Tech Tour to UNB and Potential Motors (~5 attendees); Engineer on Tap (12 attendees); Christmas Social at Half Cut Brewery and East Coast Pizza (~40 attendees).

Comments from the Floor re 2022 Events

Bill Lamey noted that after 3 years without an Atlantic Engineering Hockey Tournament, they pulled it together with only 2-3 weeks of preparation time. The tournament was supposed to be in PEI this year but had to take over at the last minute.

III. 2022 Financial Summary

Melissa Dawe reviewed the 2022 financial workbook and explained the 2023 budget to the attendees, line by line. Copies were provided at the back. She noted there were still some areas where money wasn't spent, i.e., 2022 AGM. Melissa thanked Kevin Beattie for auditing the financial summary.

The total amount spent in 2022 was \$19,241.59 and \$22,850.00 was budgeted. This leaves \$3,608.41 not spent. Melissa Steeves thanked Melissa Dawe for the summary.

Comments from the Floor re 2022 Financial Summary

There was a question whether the budgets rolled over and Phil Lamey noted that they do and that there is a pool of funds. He noted that the intention is not to hold a large bank balance but it has been different with recent covid years. With increases in costs, we shouldn't have a struggle to spend but will discuss other ideas later in the meeting.

Kevin Beattie motioned to accept the 2022 budget and Capt. Pavlo Besedin seconded the motion. All were in favour and the motion was carried.

IV. 2023 Proposed Budget

Melissa Steeves thanked council members from 2022 who planned events and the participants who showed up. The amount allocated to the 2023 budget is roughly the same as previously, approximately \$19,000/year. In 2023, we have approximately \$28,000 to draw down the budget and annual contribution from APEGNB. The events planned for 2023 include more budget towards the AGM and more winter activities planned such as sleigh rides and skiing, and summer activities such as Family Day which could include catering and bouncy castles. The Tech Tour budget used to include bus costs which is now included in the Engineering on Tap budget to socialize and professional development.

Comments from the Floor re. 2023 Budget

Bill Lamey asked whether the Winter Frolic was part of the budget and Phil responded that it was not.

Phil Lamey indicated that a vote is not required.

V. 2023 Branch Council

Phil Lamey presented the names and positions of the 2023 Branch Council. Phil Lamey will be the Chair, Melissa Steeves will be the Past Chair, France Castonguay will be the Vice Chair, Kevin Beattie will be the Treasurer, Tracey Germon will be the Secretary and Coady Cameron will remain as Communications. Councilors will include Diana Loomer, Bill Lamey, Jean-Frédéric Lalonde, Alain, Rachel Hogge and Steven Hartley.

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Steven Hartley asked for a motion to accept the proposed 2023 Branch Council. Capt. Pavlo Besedin seconded the motion. All were in favour and the motion passed.

Comments from the Floor re. 2023 Branch Council

Jane McGinn asked what happens if someone comes forward at a later date. Phil noted that a motion would not be required.

Phil Lamey indicated that the military and student representatives don't need to be voted on.

VI. 2023 Activities

Phil Lamey presented the proposed 2023 activities: We have been approached about Frostival at the FREX. The Winter activities will include curling night (booked), and the hockey tournament in PEI. We are planning to send 2 teams and purchasing Fredericton Branch jerseys for home and away. There is a bike and beer planned for spring. The family fun day will be tubing again in late summer. There will be a golf day. Freddy Fright Fest is in the works as our signature event. There will be a fall Tech Tour and Engineer on Tap. Phil put out a plug to get presenters for Engineering on Tap as we can get PDH at the event. The end of the year will be a Christmas Social.

Comments from the Floor re. 2023 Activities

Phil Lamey added details on the Frostival event. The Fredericton Branch was approached by the NBEX Group as they have benefitted from Freddy Fright Fest and they also support other charities, for our help with this year's Winter Frolic. Our participation would involve operating the Snow Maze – they will build the maze and we will volunteer at the event. Other activities include a sliding hill, skating tracks and dog sleds. If anyone would like to volunteer that France would be the lead on this event. Phil added that we are doing the design and that we will keep it simple but hope that our participation grows in the future.

Capt. Pavlo Besedin mentioned that he has support to have an event on the Base. The military engineers would like to re-engage by offering a Tech Tour or other event.

Jeff Lenehan asked about STEM outreach. Phil Lamey noted that we are working with the provincial council to support and that we have tried to do this at a local level. We have reached out to schools in the past but can't get permission. We have been asked to volunteer at Science East.

Josh Leon mentioned they have looked to partner with APEGNB for outreach and will set up a meeting. Phil noted that we do have money budgeted for Science and Technology but have been trying to work through the Provincial Council as it's their mandate. Phil Lamey made note to figure out how we can engage this.

Phil Lamey noted we have purchased audio-visual equipment for events such as the AGM and Engineer on Tap. He also noted we purchased hockey jerseys. The jerseys will be available to loan to the membership for other events.

Phil Lamey noted that Freddy Fright Fest will not be asking the Fredericton Council for extra (above and beyond what was budgeted) funds and that financials will be detailed by Bill Lamey during the dinner presentation.

VII. Meeting Minutes

Capt. Pavlo Besedin motioned to accept the meeting minutes from 2022 AGM. Bill Lamey seconded the motion. All were in favour and the motion was passed.

VIII. Adjournment

Phil Lamey thanked everyone for attending and looked forward to seeing everyone at the events in person this year. Phil adjourned the meeting at 6:15 pm.

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Review Record

Role	Name	Initial to Approve Release
Author	Tracey Germon	TG
Reviewer 1	Phil Lamey	PAL
Reviewer 2	France Castonguay	FC



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